

Safety and Classroom Contract (modified from the Flinn Scientific Safety Contract based on what labs are done in Integrated Science)

Pickerington High School North Integrated Science

Teacher: Mr. Forrest

Purpose: Safety in the science classroom is the #1 priority for students, teachers, and parents. To ensure a safe science classroom, a list of rules has been developed and provided to you in this student safety contract. These rules must be followed at all times. Two copies of the contract are provided. One copy must be signed by both you and a parent or guardian before you can participate in the laboratory.

General Rules

- Conduct yourself in a responsible manner at all times in the laboratory.
- Follow all written and verbal instructions carefully. If you do not understand a direction or part of a procedure, ask the instructor before proceeding.
- Never work alone. No student may work in the laboratory without an instructor present.
- When first entering a science room, do not touch any equipment, chemicals, or other materials in the laboratory area until you are instructed to do so.
- Do not eat food, drink beverages, or chew gum in the laboratory. Do not use laboratory glassware as containers for food or beverages.
- Perform only those experiments authorized by the instructor. Never do anything in the laboratory that is not called for in the laboratory procedures or by your instructor. Carefully follow all instructions, both written and oral. Unauthorized experiments are prohibited.
- Be prepared for your work in the laboratory. Read all procedures thoroughly before entering the laboratory.
- Never fool around in the laboratory. Horseplay, practical jokes, and pranks are dangerous and prohibited.
- Observe good housekeeping practices. Work areas should be kept clean and tidy at all times. Bring only your laboratory instructions, worksheets, and/or reports to the work area. Other materials (books, purses, backpacks, etc.) should be stored in the classroom area.
- Keep aisles clear. Push your chair under the table when not in use.
- Know the locations and operating procedures, where appropriate, for all safety equipment including first aid kit, eye-wash station, safety shower, fire extinguisher, and fire blanket. Know where the fire alarm and exits are located.
- Be alert and proceed with caution at all times in the laboratory. Notify the instructor immediately of any unsafe conditions you observe.
- Dispose of all chemical waste properly. Never mix chemicals in sink drains. Sinks are to be used only for water and those solutions designated by the instructor. Solid chemicals, metals, matches, filter paper, and all other insoluble materials are to be disposed of in the proper waste containers, not in the sink. Check the label of all waste containers twice before adding your chemical waste to the container.
- Labels and equipment instructions must be read carefully before use. Set up and use the prescribed apparatus as directed in the laboratory instructions or by your instructor.
- Keep hands away from face, eyes, mouth and body while using chemicals or preserved specimens. Wash your hands with soap and water after performing all experiments. Clean all work surfaces and apparatus at the end of the experiment. Return all equipment clean and in working order to the proper storage area.
- Experiments must be personally monitored at all times. You will be assigned a laboratory station at which to work. Do not wander around the room, distract other students, or interfere with the laboratory experiments of others.
- Students are never permitted in the science storage rooms or preparation areas unless given specific permission by their instructor.
- Know what to do if there is a fire drill during a laboratory period; containers must be closed, gas valves turned off, fume hoods turned off, and any electrical equipment turned off.
- If you have a medical condition (e.g., allergies, pregnancy, etc.), check with your physician prior to working in lab.

Clothing

- When chemicals, heat, or glassware are used, students will wear laboratory goggles. There will be no exceptions to this rule.
- Contact lenses may be worn provided adequate face and eye protection is provided by specially marked, non-vented safety goggles. The instructor should know which students are wearing contact lenses in the event of eye exposure to hazardous chemicals.
- Dress properly for lab activities. Long hair, dangling jewelry, and loose or baggy clothing are hazardous. Long hair must be tied back and dangling jewelry and loose or baggy clothing must be secured. Shoes must completely cover the foot. No sandals allowed.

Accidents and injuries

- Report any accident (spill, breakage, etc.) or injury (cut, burn, etc.) to the instructor immediately, no matter how trivial it may appear.
- If you or your lab partner are hurt, immediately get the instructor's attention.
- If a chemical splashes in your eye(s) or on your skin, immediately flush with running water from the eyewash station or safety shower for at least 20 minutes. Notify the instructor immediately.

Handling Chemicals

- All chemicals in the laboratory are to be considered dangerous. Do not touch, taste, or smell any chemicals unless specifically instructed to do so. The proper technique for wafting chemical vapors will be demonstrated to you.
- Check the label on chemical bottles twice before removing any of the contents. Take only as much chemical as you need
- Never return unused chemicals to their original containers.
- When transferring reagents from one container to another, hold the containers away from your body.
- Acids must be handled with extreme care.
- Never remove chemicals or other materials from the laboratory area.
- Take great care when transporting acids and other chemicals from one part of the laboratory to another. Hold them securely and walk carefully.

Glass and Equipment

- Never handle broken glass with your bare hands. Use a brush and dustpan to clean up broken glass. Place broken or waste glassware in the designated glass disposal container.
- When removing an electrical plug from its socket, grasp the plug, not the electrical cord. Hands must be completely dry before touching an electrical switch, plug, or outlet.
- Examine glassware before each use. Never use chipped or cracked glassware. Never use dirty glassware.
- Report damaged electrical equipment immediately. Do not use damaged electrical equipment.
- If you do not understand how to use a piece of equipment, ask the instructor for help.
- Do not immerse hot glassware in cold water; it may shatter.

Heating substances

- Exercise extreme caution when using a gas burner. Take care that hair, clothing and hands are a safe distance from the flame at all times. Do not put any substance into the flame unless specifically instructed to do so. Never reach over an exposed flame. Light gas (or alcohol) burners only as instructed by the teacher.
- Never leave a lit burner or operational hot plate unattended. Never leave anything that is being heated or is visibly reacting unattended. Always turn the burner or hot plate off when not in use.
- You will be instructed in the proper method of heating and boiling liquids in test tubes. Do not point the open end of a test tube being heated at yourself or anyone else.
- Heated metals and glass remain very hot for a long time. They should be set aside to cool and picked up with caution. Use tongs or heat-protective gloves if necessary.
- Never look into the open part of a container that is being heated. Hot and cold glass have the same visual appearance.
- Do not place hot apparatus directly on the laboratory desk. Always use an insulating pad. Allow plenty of time for hot apparatus to cool before touching it.

Teacher – Student – Parent Safety Agreement
(You only need to return this page to your instructor)

STUDENT QUESTIONS:

Do you wear contact lenses? _____ Are you color blind? _____

Dear Parent or Guardian:

We feel that you should be informed regarding the school's effort to create and maintain a safe science classroom/ laboratory environment.

With the cooperation of the instructors, parents, and students, a safety instruction program can eliminate, prevent, and correct possible hazards.

You should be aware of the safety instructions your son/daughter will receive before engaging in any laboratory work. Please read the list of safety rules attached to this sheet, or on my website at <https://www.pickphysics.com>. No student will be permitted to perform laboratory activities unless this contract is signed by both the student and parent/guardian and is on file with the teacher.

Your signature on this contract indicates that you have been made aware Student Safety Contract, are aware of the measures taken to ensure the safety of your son/daughter in the science laboratory, and will instruct your son/ daughter to uphold his/her agreement to follow these rules and procedures in the laboratory.

In addition to safety, you need to be aware that students' personal electronic devices (phones, AirPods) are not to be out in class because they adversely affect instruction. Please do not text or call your child during class. Students who have their phone out in class will first be asked to put it in a phone caddy so it isn't on them as a distraction, and then they will be subject to school discipline. Thank you for your support in instructing your child to keep their electronic devices away in class.

As a teacher, my signature indicates that I will follow and enforce safety rules a to keep your child safe in lab, and remove a student from lab who is not acting in a safe manner.

I, _____, (student's PRINTED name) have read and agree to follow all of the safety rules set forth in this contract. I realize that I must obey these rules to ensure my own safety, and that of my fellow students and instructors. I will cooperate to the fullest extent with my instructor and fellow students to maintain a safe lab environment. I will also closely follow the oral and written instructions provided by the instructor. I am aware that any violation of this safety contract that results in unsafe conduct in the laboratory or misbehavior on my part, may result in being removed from the laboratory, detention, receiving a failing grade on the lab, and/or discipline from the office.

Student signature _____

Parent/guardian signature _____

Teacher signature _____